

**THE MINT MUSEUM OF ART  
INSTITUTIONAL ARCHIVES  
AR2013.3**

**Board of Trustees**

**Finding aid prepared by Kathryn A. Oosterhuis**

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This finding aid was produced using the Archivists' Toolkit

March 25, 2014

Describing Archives: A Content Standard

The Mint Museum Archives  
February 27, 2014  
2730 Randolph Road  
Charlotte, North Carolina, 28207  
[archive@mintmuseum.org](mailto:archive@mintmuseum.org)

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## Summary Information

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<b>Repository</b>	The Mint Museum Archives
<b>Title</b>	ADMINISTRATION DEPARTMENT RECORDS
<b>Date [bulk]</b>	Bulk, 1990-2000
<b>Date [inclusive]</b>	1940-2006
<b>Extent</b>	7.6 Cubic feet 19 letter boxes
<b>Language</b>	English

### Preferred Citation note

Administration Department Records, 1949-2006, The Mint Museum Archives, Charlotte, Accession no. AR2013.3.

## **Administrative Information**

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### **Publication Information**

The Mint Museum Archives February 27, 2014

### **RESTRICTED**

Select material is restricted from the general public.

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## **Related Materials**

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### **Related Archival Materials note**

Please see Mayberry History Collection, AR2013.1.

Series: Board of Trustees

## Collection Inventory

**AR2013.3 Series: Board of Trustees 1949-2006 (Bulk, 1985-2000) 7.6 Cubic feet 19 letter boxes**

**Box**AR2013.3.1-  
AR2013.3.19

### Biographical/Historical note

The Board of Trustees is the governing body for the Mint Museum of Art.

### RESTRICTED

Select material is restricted from the general public.

### Scope and Contents note

Contains Board of Trustee meeting minutes from 1949-2006.

### Arrangement note

This series is organized chronologically.

### Preferred Citation note

Board of Trustees, Administration Department Records, 1949-2006, The Mint Museum Archives, Charlotte, Accession no. AR2013.3.

### Related Archival Materials note

Please see Mayberry History Collection, AR2013.1.

AR2013.3.1.1 Box 1 Folder 1: Annual Report 1949-1950 1 folder

**Series: Board of Trustees**

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**Scope and Contents note**

Contains annual report with museum highlights and happenings from 1949-1950.

**Biographical/Historical note**

Joseph S. Hutchinson served as as Mint Museum Director from April 1949 to August 1951.

AR2013.3.1.2 Box 1 Folder 2: Annual Report 1950-1951 (Bulk, 1950-1951) 1 folder

**Scope and Contents note**

Contains annual report from 1950-1951.

**Biographical/Historical note**

Joseph S. Hutchinson served as as Mint Museum Director from April 1949 to August 1951.

AR2013.3.1.3 Box 1 Folder 3: Annual Report 1951-1952 (Bulk, 1951-1952) 1 folder

**Scope and Contents note**

Contains annual report from 1951-1952, as well as programs from the annual membership meeting held on April 15, 1952.

**Biographical/Historical note**

Joseph S. Hutchinson served as as Mint Museum Director from April 1949 to August 1951. Bruce St. John served as as Mint Museum Director from october 1951 to April 1955.

AR2013.3.1.4 Box 1 Folder 4: Annual Report 1952-1953 (Bulk, 1952-1953) 1 folder

**Scope and Contents note**

Contains annual report from 1952-1953, as well as the Director's report to the Board of Trustees.

**Series: Board of Trustees**

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**Biographical/Historical note**

Bruce St. John served as as Mint Museum Director from October 1951 to April 1955.

AR2013.3.1.5 Box 1 Folder 5: Annual Report 1953-1954 (Bulk, 1953-1954) 1 folder

**Scope and Contents note**

Contains annual report from 1953-1954, as well as minutes from the meeting of the Executive Committee of the Board of Trustees, held on July 13, 1954.

**Biographical/Historical note**

Bruce St. John served as as Mint Museum Director from october 1951 to April 1955.

AR2013.3.1.6 Box 1 Folder 6: Annual Meeting 1955 1 folder

**Scope and Contents note**

Contains Board of Trustee meeting minutes from the 1955 annual meeting, and museum program highlights.

**Biographical/Historical note**

Bruce St. John served as as Mint Museum Director from October 1951 to April 1955. Katheryn Kortheuer served as Mint Museum Acting Director from April 1955 to April 1958.

AR2013.3.1.7 Box 1 Folder 7: Board of Trustees Minutes 1958 1 folder

**Scope and Contents note**

Contains minutes of the regular meeting of the Board of Trustees held on February 26, 1958.

**Biographical/Historical note**

**Series: Board of Trustees**

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Katheryn Kortheuer served as Mint Museum Acting Director from April 1955 to April 1958. Robert W. Schlageter served as Mint Museum Director from April 1958 to April 1965.

AR2013.3.1.8 Box 1 Folder 8: Annual Meeting 1958 1 folder

**Scope and Contents note**

Contains minutes from the 1958 annual meeting, and program highlights, held on April 24, 1958. Dr. Robert Lee Humber President of the North Carolina State Art Society, spoke at the event.

**Biographical/Historical note**

Katheryn Kortheuer served as Mint Museum Acting Director from April 1955 to April 1958. Robert W. Schlageter served as Mint Museum Director from April 1958 to April 1965.

AR2013.3.1.9 Box 1 Folder 9: Annual Meeting 1961 1 folder

**Scope and Contents note**

Contains statistical review from the 1961 annual meeting, and program highlights, held on April 24, 1958. Dr. Robert Lee Humber President of the North Carolina State Art Society, spoke at the event.

**Biographical/Historical note**

Robert W. Schlageter served as Mint Museum Director from April 1958 to April 1965.

AR2013.3.1.10 Box 1 Folder 10: Annual Meeting 1961 1 folder

**Scope and Contents note**

Contains meeting minutes from the 1961 annual membership meeting, as well as voting ballots for Board of Trustees.

**Biographical/Historical note**



**Series: Board of Trustees**

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Robert W. Schlageter served as Mint Museum Director from April 1958 to April 1965.

AR2013.3.1.11 Box 1 Folder 11: Annual Report 1964 1 folder

**Scope and Contents note**

Contains museum highlights and activities from 1964.

**Biographical/Historical note**

Robert W. Schlageter served as Mint Museum Director from April 1958 to April 1965.

AR2013.3.1.12 Box 1 Folder 12: Annual Meeting (Decade of Donors) 1965 1 folder

**Scope and Contents note**

Contains museum highlights and activities from 1965. Includes annual report program, expenses for the meeting, Board of Trustees official ballot, annual budget request to the United Arts Council documentation, and information on the Decade of Donors Reception held on April 28, 1965.

**Biographical/Historical note**

Robert W. Schlageter served as Mint Museum Director from April 1958 to April 1965. Russell Hicken served as Mint Museum Director from May 1965 to December 1967.

AR2013.3.1.13 Box 1 Folder 13: Annual Meeting of Membership 1966 1 folder

**Scope and Contents note**

Contains museum highlights and minutes from 1965. Includes proposed resolutions to be adopted by the members amending the certificate of incorporation of Mint Museum of Art; Official Notice of the Annual meeting held on January 26, 1966 in the main gallery of the Mint Museum Randolph.

**Biographical/Historical note**

**Series: Board of Trustees**

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Russell Hicken served as Mint Museum Director from May 1965 to December 1967.

AR2013.3.1.12-AR2013.3.1.16 Box 1 Folders 14-16: Board of Trustees Minutes 1953-1966 (Bulk, 1953-1966) 3 folders

**Scope and Contents note**

Contains Executive Committee and Board of Trustees meeting minutes from 1953-1966. Includes meeting minutes for the Board of Trustees, minutes for the Executive Committee, annual membership meetings, and communications regarding the meetings.

**Biographical/Historical note**

Bruce St. John served as as Mint Museum Director from October 1951 to April 1955. Katheryn Kortheuer served as Mint Museum Acting Director from April 1955 to April 1958. Robert W. Schlageter served as Mint Museum Director from April 1958 to April 1965. Russell Hicken served as Mint Museum Director from May 1965 to December 1967.

AR2013.3.2.1-AR2013.3.2.2 Box 2 Folders 1-2: Board of Trustees Minutes 1953-1966 (Bulk, 1953-1966) 2 folders

**Biographical/Historical note**

Bruce St. John served as as Mint Museum Director from October 1951 to April 1955. Katheryn Kortheuer served as Mint Museum Acting Director from April 1955 to April 1958. Robert W. Schlageter served as Mint Museum Director from April 1958 to April 1965. Russell Hicken served as Mint Museum Director from May 1965 to December 1967.

**Scope and Contents note**

Contains Executive Committee and Board of Trustees meeting minutes from 1953-1966. Includes meeting minutes for the Board of Trustees, minutes for the Executive Committee, annual membership meetings, and communications regarding the meetings.

**Series: Board of Trustees**

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AR2013.3.2.3 Box 2 Folder 3: Annual Meeting 1967 1 folder

**Scope and Contents note**

Contains meeting agenda from the 1967 annual membership meeting, as well as ballots and voting totals for Board of Trustee elected members.

**Biographical/Historical note**

Russell Hicken served as Mint Museum Director from May 1965 to December 1967.

AR2013.3.2.4 Box 2 Folder 4: Annual Meeting 1968 1 folder

**Scope and Contents note**

Contains meeting agenda and minutes from the 1968 annual membership meeting, as well as ballots and voting totals for Board of Trustee elected members. Walter Hopps, Director of the Washington Gallery of Modern Art spoke at the meeting, held on January 25, 1968.

**Biographical/Historical note**

Herbert Cohen served as Mint Museum Acting Director from January 1968 to June 1969.

AR2013.3.2.5 Box 2 Folder 5: Annual Meeting 1969 1 folder

**Biographical/Historical note**

Herbert Cohen served as Mint Museum Acting Director from January 1968 to June 1969. Cleve Scarbrough served as Mint Museum Director from June 1969 to June 1976.

**Scope and Contents note**

**Series: Board of Trustees**

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Contains summary of activities at the museum during 1968 annual membership meeting; meeting minutes for the Board of Trustee meeting held after the annual membership meeting on January 21, 1969. Also contains voting totals for Board of Trustee elected members.

AR2013.3.2.6 Box 2 Folder 6: Annual Meeting 1970 1 folder

**Biographical/Historical note**

Cleve Scarbrough served as Mint Museum Director from June 1969 to June 1976.

**Scope and Contents note**

Contains program, summary of museum activities and meeting minutes for the 1970 annual membership meeting held on January 12, 1970. Also contains voting totals for Board of Trustee elected members. Fred Haseltine, Assistant to the Director of the Virginia Museum of Fine Arts, spoke at the meeting on the museum as an arts center.

AR2013.3.2.7 Box 2 Folder 7: Annual Meeting 1971 1 folder

**Scope and Contents note**

Contains program, summary of museum activities and meeting minutes for the 1971 annual membership meeting held on January 21, 1971. Also contains voting totals for Board of Trustee elected members. Also contains meeting minutes for the Board of Trustee meeting held after the annual membership meeting.

**Biographical/Historical note**

Cleve Scarbrough served as Mint Museum Director from June 1969 to June 1976.

AR2013.3.2.8-AR2103.3.2.10 Box 2 Folders 8-10: Executive and Board of Trustees Minutes 1967-1971 (Bulk, 1967-1971) 3 folders

**Series: Board of Trustees**

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**Biographical/Historical note**

Russell Hicken served as Mint Museum Director from May 1965 to December 1967. Herbert Cohen served as Mint Museum Acting Director from January 1968 to June 1969. Cleve Scarbrough served as Mint Museum Director from June 1969 to June 1976.

**Scope and Contents note**

Contains Executive Committee and Board of Trustees meeting minutes from 1967-1971, including budget information. Includes meeting minutes for the Board of Trustees, minutes for the Executive Committee, annual membership meetings, and communications regarding the meetings. Includes Board of Trustees contact information, addresses, etc. Also contains a certified copy of Corporate Resolutions dated December 19, 1967. Includes a long-range planning committee report, dates 1970.

AR2013.3.3.1-AR2013.3.3.2 Box 3 Folders 1-2: Executive and Board of Trustee Minutes 1967-1971 (Bulk, 1967-1971) 2 folders

**Biographical/Historical note**

Russell Hicken served as Mint Museum Director from May 1965 to December 1967. Herbert Cohen served as Mint Museum Acting Director from January 1968 to June 1969. Cleve Scarbrough served as Mint Museum Director from June 1969 to June 1976.

**Scope and Contents note**

Contains Executive Committee and Board of Trustees meeting minutes from 1967-1971, including budget information. Includes meeting minutes for the Board of Trustees, minutes for the Executive Committee, annual membership meetings, and communications regarding the meetings. Board contact information, including addresses is contained. Also contains a certified copy of Corporate Resolutions dated December 19, 1967. Includes a long-range planning committee report, dates 1970.

AR2013.3.3.3 Box 3 Folder 3: Annual Meeting 1972 1 folder

**Biographical/Historical note**

**Series: Board of Trustees**

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Cleve Scarbrough served as Mint Museum Director from June 1969 to June 1976.

**Scope and Contents note**

Contains both typed and handwritten (pen ink) meeting minutes for the 1972 annual membership meeting held on January 22, 1972.

AR2013.3.3.4 Box 3 Folder 4: Board of Trustees Minutes 1973 1 folder

**Biographical/Historical note**

Cleve Scarbrough served as Mint Museum Director from June 1969 to June 1976.

**Scope and Contents note**

Contains Board of Trustees meeting minutes from August 21, 1973.

AR2013.3.3.5 Box 3 Folder 5: Annual Meeting 1973 1 folder

**Biographical/Historical note**

Cleve Scarbrough served as Mint Museum Director from June 1969 to June 1976.

**Scope and Contents note**

Contains program, summary of museum activities and meeting minutes for the 1973 annual membership meeting held on January 18, 1973. Also contains proxy voting materials for Board of Trustee elected members. Also contains correspondence related attendance of the meeting.

AR2013.3.3.6-AR2013.3.3.8 Box 3 Folders 6-8: Executive and Board of Trustees Minutes 1972-1974 (Bulk, 1972-1974) 3 folders

**Biographical/Historical note**

**Series: Board of Trustees**

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Cleve Scarbrough served as Mint Museum Director from June 1969 to June 1976.

**Scope and Contents note**

Contains Executive Committee and Board of Trustees meeting minutes from 1972-1974, including budget information. Includes meeting minutes for the Board of Trustees, minutes for the Executive Committee, annual membership meetings, and communications regarding the meetings. Contains accommodation to Mrs. Crutchfield, who announced her impending retirement from the puppet group, Queen's Mintkins. Also includes correspondence regarding artist and scholar Herb Jackson's concerns about the museum selling signed and numbered reproductions of original paintings.

AR2013.3.3.9 Box 3 Folder 9: Annual Meeting 1974 1 folder

**Biographical/Historical note**

Cleve Scarbrough served as Mint Museum Director from June 1969 to June 1976.

**Scope and Contents note**

Contains program, President's Report, and meeting minutes for the 1974 annual membership meeting held on January 28, 1974. Includes meeting minutes for the Executive Committee meeting held that same day. Also contains correspondence related attendance of the meetings.

AR2013.3.3.10 Box 3 Folder 10: Annual Meeting 1975 1 folder

**Biographical/Historical note**

Cleve Scarbrough served as Mint Museum Director from June 1969 to June 1976.

**Scope and Contents note**

Contains programs and meeting minutes for the 1975 annual membership meeting held on January 30, 1975. Includes voting totals for Board of Trustee elected members. Also contains correspondence related attendance of the meetings.

**Series: Board of Trustees**

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AR2013.3.4.1 Box 4 Folder 1: Annual Meeting 1976 1 folder

**Biographical/Historical note**

Cleve Scarbrough served as Mint Museum Director from June 1969 to June 1976. Elizabeth Crouch served as Mint Museum Acting Director from July 1976 to September 1976. Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

In 1976, The Mint Museum became a department of the City of Charlotte. In this arrangement, the Mint Museum Board of Trustees which owned the collections, and the City of Charlotte which owned the land and buildings, cooperatively pooled their resources and operating funds to provide a cultural resource for the entire area.

**Scope and Contents note**

Contains programs and meeting minutes for the 1976 annual membership meeting held on January 29, 1976. Includes proxy voting documents for Board of Trustee elected members. Also contains correspondence related attendance of the meetings.

AR2013.3.4.2 Box 4 Folder 2: Director's Report to the Board of Trustees 1976-1977 (Bulk, 1976-1977)  
1 folder

**Biographical/Historical note**

Cleve Scarbrough served as Mint Museum Director from June 1969 to June 1976. Elizabeth Crouch served as Mint Museum Acting Director from July 1976 to September 1976. Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

In 1976, The Mint Museum became a department of the City of Charlotte. In this arrangement, the Mint Museum Board of Trustees which owned the collections, and the City of Charlotte which owned the land and buildings, cooperatively pooled their resources and operating funds to provide a cultural resource for the entire area.

**Scope and Contents note**



**Series: Board of Trustees**

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Contains report from the museum director, including budget information, statistical review, and program highlights from January 1, 1976 to June 30, 1977.

AR2013.3.4.3 Box 4 Folder 3: Director's Annual Report to the Board of Trustees 1977-1978 (Bulk, 1977-1978) 1 folder

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

**Scope and Contents note**

Contains report from the museum director, including budget information, statistical review, and program highlights.

AR2013.3.4.4-AR2013.3.4.7 Box 4 Folders 4-7: Board of Trustees Minutes 1975-1978 (Bulk, 1975-1978) 4 folders

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

**Scope and Contents note**

Contains Board of Trustees meeting minutes from 1975-1978. Contains Executive Committee and Board of Trustees meeting minutes, including budget information; annual membership meeting minutes and programs; committee minutes; and communications regarding the meetings. Also contains President's Report, dated January 30, 1975. Includes communications from the City of Charlotte on human resource issues for museum employees. Museum organizational chart included.

AR2013.3.4.8 Box 4 Folder 8: Director's Annual Report 1978-1979 (Bulk, 1978-1979) 1 folder

**Biographical/Historical note**

**Series: Board of Trustees**

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Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

**Scope and Contents note**

Contains report from the museum director, including budget information, statistical review, and program highlights from 1978-1979.

AR2013.3.4.9 Box 4 Folder 9: Director's Annual Report to the Board of Trustees 1979-1980 (Bulk, 1979-1980) 1 folder

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

**Scope and Contents note**

Contains report from the museum director, including budget information, statistical review, and program highlights from 1979-1980.

AR2013.3.5.1-AR2013.3.5.2 Box 5 Folders 1-2: Board of Trustees Minutes 1978-1980 (Bulk, 1978-1980) 2 folders

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

**Scope and Contents note**

Contains Board of Trustees meeting minutes from 1978-1980, including Executive Committee meetings, Board of Trustees meetings. Also contains contact information for Board of Trustees.

AR2013.3.5.3 Box 5 Folder 3: Director's Annual Report to the Board of Trustees 1980-1981 (Bulk, 1980-1981) 1 folder

**Series: Board of Trustees**

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**Scope and Contents note**

Contains report from the museum director, including budget information, statistical review, and program highlights from 1980-1981. Also includes affiliate reports.

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

AR2013.3.5.4-AR2013.3.5.5 Box 5 Folder 4-5: Board of Trustees Minutes 1980-1982 (Bulk, 1980-1982) 2 folders

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

**Scope and Contents note**

Contains Board of Trustees meeting minutes from 1978-1980, including Executive Committee meetings, Board of Trustees meetings. Also contains contact information for Board of Trustees. Contains communications between the City of Charlotte and the museum on a revitalization membership program dated 1981. Includes a terms of gift letter from the Dalton's.

AR2013.3.5.6 Box 5 Folder 6: Director's Annual Report to the Board of Trustees 1981-1982 (Bulk, 1981-1982) 1 folder

**Scope and Contents note**

Contains report from the museum director, including budget information, statistical review, and program highlights from 1981-1982. Also includes affiliate reports.

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

**Series: Board of Trustees**

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AR2013.3.5.7-AR2013.3.5.8 Box 5 Folder 7-8: Board of Trustees Minutes 1982-1983 (Bulk, 1982-1983) 2 folders

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

**Scope and Contents note**

Contains Board of Trustees meeting minutes from 1982-1983, including Executive Committee meetings, Board of Trustees meetings, and correspondence related to such meetings. Also contains contact information for Board of Trustees. Includes plans and communications on the proposed expansion of the Mint.

AR2013.3.5.10 Box 5 Folder 9: Director's Annual Report to the Board of Trustees 1982-1983 (Bulk, 1982-1983) 1 folder

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

**Scope and Contents note**

Contains report from the museum director, including budget information, statistical review, and program highlights from 1982-1983. Also includes affiliate reports.

AR2013.3.6.1-AR2013.3.6.3 Box 6 Folder 1-3: Board of Trustees Minutes 1983-1984 (Bulk, 1983-1984) 3 folders

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

**Scope and Contents note**

**Series: Board of Trustees**

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Contains Board of Trustees meeting minutes from 1983-1984, including Executive Committee meetings, Board of Trustees meetings, and correspondence related to such meetings. Also contains contact information for Board of Trustees. Includes plans and communications on the proposed expansion of the Mint, as well as the Accessions Committee Operating Guidelines, dated September 17, 1984.

AR2013.3.6.4 Box 6 Folder 4: Construction of Dalton Wing Plan 1983-1984 (Bulk, 1983-1984) 1 folder

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

**Scope and Contents note**

Contains 1983-1984 plan and 1985-1986 plans for the Mint's construction of the Dalton Wing.

AR2013.3.6.5 Box 6 Folder 5: Annual Report 1984 1 folder

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

**Scope and Contents note**

Contains report from the museum director, including budget information, statistical review, and program highlights from 1983-1984. Also includes affiliate reports. Note from Bloch states, "Due to the demands of the Mint Museum expansion program, time did not permit the formal collection of this material."

AR2013.3.6.6-AR2013.3.6.7 Box 6 Folder 6-7: Board of Trustees Minutes 1984-1985 (Bulk, 1984-1985) 2 folders

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

**Series: Board of Trustees**

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**Scope and Contents note**

Contains Board of Trustees meeting minutes from 1984-1985, including Executive Committee meetings, Board of Trustees meetings, and correspondence related to such meetings. Also contains contact information for Board of Trustees. Includes a resolution honoring Miss Mellanay Delhom, and a copy of a "Memorandum of Understanding" between the museum and the City of Charlotte.

AR2013.3.6.8 Box 6 Folder 8: Annual Report 1984-1985 (Bulk, 1984-1985) 1 folder

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

**Scope and Contents note**

Contains reports on museum activities, including budget information, statistical review, and program highlights from 1983-1984. Also includes affiliate reports.

AR2013.3.6.9 Box 6 Folder 9: Board of Trustees Minutes 1985-1986 (Bulk, 1985-1986) 1 folder

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

**Scope and Contents note**

Contains Board of Trustees meeting minutes from 1985-1986, including Executive Committee meetings, Board of Trustees meetings, and correspondence related to such meetings. Also contains contact information for Board of Trustees. Includes correspondence on the request by the museum for a stoplight at the end of Museum Drive and Randolph Road. Includes communications on the proposed split between the Mint and the Hezekiah Alexander Homesite Group.

AR2013.3.7.1 Box 7 Folder 1: Board of Trustees Minutes 1985-1986 (Bulk, 1985-1986) 1 folder

**Series: Board of Trustees**

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**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

**Scope and Contents note**

Contains Board of Trustees meeting minutes from 1985-1986, including Executive Committee meetings, Board of Trustees meetings, and correspondence related to such meetings. Also contains contact information for Board of Trustees. Includes correspondence on the request by the museum for a stoplight at the end of Museum Drive and Randolph Road. Includes communications on the proposed split between the Mint and the Hezekiah Alexander Homesite Group.

AR2013.3.7.2 Box 7 Folder 2: Board of Trustees Minutes 1985-1988 (Bulk, 1985-1988) 1 folder

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

**Scope and Contents note**

Contains Board of Trustees meeting minutes from 1985-1988, including Executive Committee meetings, Board of Trustees meetings, and correspondence related to such meetings. Also contains contact information for Board of Trustees and Affiliates. Includes copy of the Articles of Amendment changing the corporate name to Mint Museum of Art, effective July 6, 1988.

AR2013.3.7.3 Box 7 Folder 3: Board of Trustees Minutes 1986 1 folder

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

**Scope and Contents note**

Contains Board of Trustees meeting minutes from 1986, Trustees expenses and revenue, and correspondence related to such meetings. Also contains contact information for Board of Trustees.

**Series: Board of Trustees**

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Includes a storage assessment and a request for consideration of a museum admissions fee, in order to "ensure the quality of variety of programs necessary to meet public expectations".

AR2013.3.7.4-AR2013.3.7.5 Box 7 Folders 4-5: Board of Trustees Minutes 1986-1987 (Bulk, 1986-1987) 2 folders

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

The exhibition "Ramesses II: The Pharaoh And His Time" opened on October 1, 1988, after almost a year of the museum being closed for exhibition preparations.

**Scope and Contents note**

Contains Board of Trustees and Executive Committee meeting minutes from 1986-1987, Trustee expenses and revenue, and correspondence related to such meetings. Also includes museum organizational chart, a copy of the Ramesses Underwriting Agreement, updated library policies, and documentation of the Bridges collection.

Includes a copy of the museum resolutions regarding the Ramesses exhibition, and a letter dated January 8, 1988 by Board President Thomas Cox, Jr. addressed to the neighborhood (including the Eastover Residents' Association) on the upcoming Ramesses exhibition, and the consequential activities affecting the area.

AR2013.3.8.1-AR2013.3.8.2 Box 8 Folders 1-2: Board of Trustees Minutes 1987-1988 (Bulk, 1987-1988) 2 folders

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

The exhibition "Ramesses II: The Pharaoh And His Time" opened on October 1, 1988, after almost a year of the museum being closed for exhibition preparations.



**Series: Board of Trustees**

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**Scope and Contents note**

Contains Board of Trustees and Executive Committee meeting minutes from 1987-1988, Trustee expenses and revenue, proxy voting information for new Board members, and correspondence related to such meetings. Affiliate reports, such as Womens' Auxiliary, Friends of the Mint, and the Delhom Service League are included.

Annual Membership Meeting minutes, dated June 27, 1988 are contained.

Topics include the Ramesses exhibition and adding the Colossus statue to the museum building, a Mint history exhibition or gallery utilizing the museum's coin collection, and officially transferring the Mint's history material to the Hezekiah Alexander Foundation.

AR2013.3.8.3-AR2013.3.8.4 Box 8 Folders 3-4: Board of Trustees Minutes 1988-1989 (Bulk, 1988-1989) 2 folders

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

The exhibition "Ramesses II: The Pharaoh And His Time" opened on October 1, 1988, after almost a year of the museum being closed for exhibition preparations.

Until 1989, the museum retail shop was run by the Womens' Auxiliary, and staffed by volunteers. Upon the reopening of the museum post "Ramesses", the Board made the decision to hire official staff to run the store.

**Scope and Contents note**

Contains Board of Trustees and Executive Committee meeting minutes from 1988-1989, museum budget information, and correspondence related to such meetings; Board contact information; affiliate information, including official definitions thereof and committee report are included.

Topics include the closing of the Ramesses exhibition, and the reorganization of the museum retail shop once the museum reopened after the Ramesses exhibition; parking updates and concerns by the

**Series: Board of Trustees**

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Easterover Neighborhood Association; and the Mint history exhibition or gallery utilizing the Mint's coin collection.

AR2013.3.8.5 Box 8 Folder 5: Board of Trustees Minutes 1988-1990 (Bulk, 1988-1990) 1 folder

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

**Scope and Contents note**

Contains Board of Trustees and Executive Committee meeting minutes from 1988-1989, museum budget information, and correspondence related to such meetings; Board contact information; affiliate information, committee and membership reports are included.

Topics include parking updates and concerns by the Eastover Neighborhood Association; Long-Range Planning Committee recommendations; resolution of Contains Board of Trustees and Executive Committee meeting minutes from 1988-1989, museum budget information, and correspondence related to such meetings; Board contact information; affiliate information, committee and membership reports are included.

Topics include parking updates and concerns by the Eastover Neighborhood Association; Long-Range Planning Committee recommendations; resolution of the sale of Silabert Avenue property to Presbyterian Hospital.

Includes document "Ramesses The Great Exhibition Statement of Cash Receipts and Disbursements Period from September 9, 1986 (inception) to February 28, 1989 with Report of Independent Public Accountants".

AR2013.3.8.6 Box 8 Folder 6: Board of Trustees Minutes 1989-1990 (Bulk, 1989-1990) 1 folder

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

**Series: Board of Trustees**

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The exhibition "Ramesses II: The Pharaoh And His Time" opened on October 1, 1988, after almost a year of the museum being closed for exhibition preparations.

**Scope and Contents note**

Contains Board of Trustees and Executive Committee meeting minutes from 1989-1990, museum budget information, and correspondence related to such meetings; Board contact information; affiliate information, committee and membership statistics are included.

Topics include parking updates and concerns by the Eastover Neighborhood Association; a lawsuit pursued by the museum against Vue magazine and the Egyptian American Cultural Exchange for money owed to the Mint Museum from the Ramesses exhibition; the sale of Silabert Avenue property to Presbyterian Hospital; Long-Range Planning Committee recommendations.

Includes article from Museum News, undated, written by museum director Bloch, entitled, "Growing Pains: The Maturation of Museums".

AR2013.3.9.1 Box 9 Folder 1: Board of Trustees Minutes 1989-1990 (Bulk, 1989-1990) 1 folder

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990.

The exhibition "Ramesses II: The Pharaoh And His Time" opened on October 1, 1988, after almost a year of the museum being closed for exhibition preparations.

**Scope and Contents note**

Contains Board of Trustees and Executive Committee meeting minutes from 1989-1990, museum budget information, and correspondence related to such meetings; Board contact information; affiliate information, committee and membership statistics are included.

Topics include parking updates and concerns by the Eastover Neighborhood Association; a lawsuit pursued by the museum against Vue magazine and the Egyptian American Cultural Exchange for money owed to the Mint Museum from the Ramesses exhibition; the sale of Silabert Avenue property to Presbyterian Hospital; Long-Range Planning Committee recommendations.

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Includes article from Museum News, undated, written by museum director Bloch, entitled, "Growing Pains: The Maturation of Museums".

AR2013.3.9.2-AR2013.3.9.4 Box 9 Folders 2-4: Board of Trustees Minutes 1990-1991 (Bulk, 1990-1991) 3 folders

**Biographical/Historical note**

Milton J. Bloch served as Mint Museum Director from September 1976 to December 1990. Bruce H. Evans served as Mint Museum Director from November 1991 to November 2000.

**Scope and Contents note**

Contains Board of Trustees and Executive Committee meeting minutes from 1990-1991, museum budget information, and correspondence related to such meetings; Board contact information and responsibilities; brochure, undated of the Mint Museum Auxiliary; membership reports

Topics include requests for access by public and private communications media and photographers policy; short term strategy report; communications to the artist Alfredo Halegua on the acquisition and disposition of his sculpture "Monument to the Unknown Artist", owned by the museum; proposed changes to bylaws.

Includes Deloitte & Touche report, "Mint Museum of Art Financial Statements and Additional Information for the Year Ended June 30, 1990 and Independent Auditors' Report".

Includes MarketWise report "Mint Museum Awareness and Image Study", dated September 1990.

AR2013.3.9.5 Box 9 Folder 5: Committee to Evaluate Privatization 1991 1 folder

**Biographical/Historical note**

Bruce H. Evans served as Mint Museum Director from November 1991 to November 2000.

In 1976, The Mint Museum became a department of the City of Charlotte. In this arrangement, the Mint Museum Board of Trustees which owned the collections, and the City of Charlotte which owned the land

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and buildings, cooperatively pooled their resources and operating funds to provide a cultural resource for the entire area.

This committee was reviewing the viability of The Mint separating from the City and becoming a non-profit stand-alone organization.

**Scope and Contents note**

Contains the Committee to Evaluate Privatization meeting notes and documentation, including history of the Mint; museum organizational chart; affiliate information; list of Board of Trustees; a review of the collections and exhibitions; membership information; and summary budget information.

AR2013.3.9.6 Box 9 Folder 6: Board of Trustees Minutes 1991-1992 (Bulk, 1991-1992) 1 folder

**Biographical/Historical note**

Bruce H. Evans served as Mint Museum Director from November 1991 to November 2000.

**Scope and Contents note**

Contains Board of Trustees and Executive Committee meeting minutes from 1991-1992, museum budget information, and correspondence related to such meetings; Board contact information; information on the hiring of Bruce Evans as museum director; annual membership meeting minutes

Topics include requests for access by public and private communications media and photographers policy; short term strategy report; communications to the artist Alfredo Halegua on the acquisition and disposition of his sculpture "Monument to the Unknown Artist", owned by the museum; proposed changes to bylaws.

AR2013.10.1-AR2013.10.4 Box 10: Folders 1-4: Board of Trustees Minutes 1991-1992 (Bulk, 1991-1992) 4 folders

**Biographical/Historical note**

Bruce H. Evans served as Mint Museum Director from November 1991 to November 2000.

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**Scope and Contents note**

Contains Board of Trustees and Executive Committee meeting minutes from 1991-1992, museum budget information, and correspondence related to such meetings; Board contact information; information on the hiring of Bruce Evans as museum director; annual membership meeting minutes

Topics include requests for access by public and private communications media and photographers policy; short term strategy report; communications to the artist Alfredo Halegua on the acquisition and disposition of his sculpture "Monument to the Unknown Artist", owned by the museum; proposed changes to bylaws.

AR2013.3.10.5 Box 10 Folder 5: Board of Trustees Minutes 1992-1993 (Bulk, 1992-1993) 1 folder

**Biographical/Historical note**

Bruce H. Evans served as Mint Museum Director from November 1991 to November 2000.

**Scope and Contents note**

Contains Board of Trustees, and Executive Committee meeting minutes from 1992-1993, museum budget information, and correspondence related to such meetings; Board contact information, including addresses; membership reports; Board of Trustee Committee assignments.

Topics include the rezoning the Mint property, proposal to renovate the Randolph loading dock area, a new marketing plan, and the selection of the Mint as one of 13 museums to participate in American Association of Museums (AAM) "Excellence and Equity" national demonstration project, designed to improve museum education and involve broader audiences.

Contains the report "Mint Museum of Art Long Range Planning Process 1992-1993".

AR2013.11.1 Box 11 Folder 1: Board of Trustees Minutes 1992-1993 (Bulk, 1992-1993) 1 folder

**Biographical/Historical note**

Bruce H. Evans served as Mint Museum Director from November 1991 to November 2000.

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**Scope and Contents note**

Contains Board of Trustees, and Executive Committee meeting minutes from 1992-1993, museum budget information, and correspondence related to such meetings; Board contact information, including addresses; membership reports; Board of Trustee Committee assignments.

Topics include the rezoning the Mint property, proposal to renovate the Randolph loading dock area, a new marketing plan, and the selection of the Mint as one of 13 museums to participate in American Association of Museums (AAM) "Excellence and Equity" national demonstration project, designed to improve museum education and involve broader audiences.

Contains the report "Mint Museum of Art Long Range Planning Process 1992-1993".

AR2013.3.13.4-AR2013.3.13.7 Box 13 Folders 4-7: Board of Trustees Minutes 1995-1996 (Bulk, 1995-1996) 4 folders

**Biographical/Historical note**

Bruce H. Evans served as Mint Museum Director from November 1991 to November 2000.

In 1996, the Annual Membership Meeting was combined with the final Board of Trustees meeting, held on May 28, 1996.

**Scope and Contents note**

Contains Board of Trustees and Executive Committee meeting minutes from 1995-1996, museum budget information, and correspondence related to such meetings; Board contact information, including addresses and committee assignments; annual Board evaluation; and affiliate reports.

Topics include the Young Affiliates of The Mint update on the first annual ACC Craft Fair Gala at the Charlotte Convention Center, the Mint Masters program, and the potential expansion of the pre-Columbian gallery, and the recommendation of collection deaccessions.

Includes letter from Dr. Robicsek to Mint Museum director Bruce Evans on the agreement to expand the pre-Columbian gallery to hold the remainder of the Robicsek donation.

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AR2013.3.11.2-AR2013.3.11.3 Box 11 Folders 2-3: Board of Trustees Minutes 1993 2 folders

**Biographical/Historical note**

Bruce H. Evans served as Mint Museum Director from November 1991 to November 2000.

**Scope and Contents note**

Contains Board of Trustees, and Executive Committee meeting minutes from 1993, museum budget information, and correspondence related to such meetings; Board contact information, including addresses; membership reports; Board of Trustee Evaluations report.

Topics include the rezoning and purchase of the six acre tract adjacent to the Mint owned by the E. C. Griffith Company, proposal to renovate the Randolph loading dock area, proposed bylaw revisions, ASC endowment efforts, design of new museum logo, and the Classical Taste in America: 1800-1840 exhibition.

Contains the report by Deloitte & Touche "Mint Museum of Art Financial Statements and Additional Information for the Year Ended June 30, 1993 and Independent Auditors' Report".

AR2013.3.11.4-AR2013.3.11.7 Box 11 Folders 4-7: Board of Trustees Meeting Minutes 1994 5 folders

**Biographical/Historical note**

Bruce H. Evans served as Mint Museum Director from November 1991 to November 2000.

**Scope and Contents note**

Contains Board of Trustees, and Executive Committee meeting minutes from 1994, museum budget information, and correspondence related to such meetings; Board contact information, including addresses; membership reports; affiliate reports.



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Topics include the rezoning and purchase of the six acre tract adjacent to the Mint owned by the E. C. Griffith Company, the bequest of donor Hans Cahen, the exhibition "Classical Taste in America: 1800-1840"; deaccession recommendations, mostly from the fashion collection.

Contains a copy of the "Property Development Agreement", and the "Declaration of Covenants, Conditions and Restrictions" between The Mint Museum and the E.C. Griffith Company.

Also contains a letter from Dr. Francis Robicsek to Bruce Evans, museum director, continuing the discussion of a potential donation of the Robicsek Indian collection to the Mint, dated September 14, 1994.

AR2013..3.12.1 Box 12 Folder 1: Board of Trustees Meeting Minutes 1994 1 folder

**Biographical/Historical note**

Bruce H. Evans served as Mint Museum Director from November 1991 to November 2000.

**Scope and Contents note**

Contains Board of Trustees, and Executive Committee meeting minutes from 1994, museum budget information, and correspondence related to such meetings; Board contact information, including addresses; membership reports; affiliate reports.

Topics include the rezoning and purchase of the six acre tract adjacent to the Mint owned by the E. C. Griffith Company, the bequest of donor Hans Cahen, the exhibition "Classical Taste in America: 1800-1840"; deaccession recommendations, mostly from the fashion collection.

Contains a copy of the "Property Development Agreement", and the "Declaration of Covenants, Conditions and Restrictions" between The Mint Museum and the E.C. Griffith Company.

Also contains a letter from Dr. Francis Robicsek to Bruce Evans, museum director, continuing the discussion of a potential donation of the Robicsek Indian collection to the Mint, dated September 14, 1994.

AR2013.3.12.2-AR2013.3.12.3 Box 12 Folders 2-3: Board of Trustee Minutes 1994-1995 (Bulk, 1994-1995) 2 folders

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**Biographical/Historical note**

Bruce H. Evans served as Mint Museum Director from November 1991 to November 2000.

**Scope and Contents note**

Contains Board of Trustees, and Executive Committee meeting minutes from 1994-1995, museum budget information, and correspondence related to such meetings; Board contact information, including addresses and committee assignments; membership reports; affiliate reports; museum organization chart dated July 1994.

Topics include the rezoning and purchase of the six acre tract adjacent to the Mint owned by the E. C. Griffith Company, and deaccession recommendations for the fashion collection.

AR2013.3.12.4-AR2013.3.12.6 Box 12 Folders 4-6: Board of Trustees Meetings 1995 3 folders

**Biographical/Historical note**

Bruce H. Evans served as Mint Museum Director from November 1991 to November 2000.

**Scope and Contents note**

Contains Board of Trustees, Executive Committee meeting minutes, and Annual membership meeting from 1994-1995, museum budget information, and correspondence related to such meetings; Board contact information, including addresses and committee assignments; membership reports; and affiliate reports.

Topics include the Face to Face project, the museum's diversity plan dated 1995, Mint Masters events, the annual membership meeting held on June 21, 1995 where potter Ben Owen III presented. the Chasanoff collection.

Includes copy of Volume Three, Spring 1995 Museum Management Consultants, Inc. newsletter article "The Mission Possible" in which museum director Bruce Evans is interviewed on the changing mission of the museum and the challenging process of turning vision into the reality of day-to-day operations.

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Includes letter from Dr. Francis Robicsek to Bruce Evans, museum director, to thank the museum for arranging the Andean exhibition of the Robicsek Indian collection, dated November 27, 1995.

AR2013.3.13.1-AR2013.3.13.3 Box 13 Folders 1-3: Board of Trustee Meetings 1995 3 folders

**Scope and Contents note**

Contains Board of Trustees, Executive Committee meeting minutes, and Annual membership meeting from 1994-1995, museum budget information, and correspondence related to such meetings; Board contact information, including addresses and committee assignments; membership reports; and affiliate reports.

Topics include the Face to Face project, the museum's diversity plan dated 1995, Mint Masters events, the annual membership meeting held on June 21, 1995 where potter Ben Owen III presented. the Chasanoff collection.

Includes copy of Volume Three, Spring 1995 Museum Management Consultants, Inc. newsletter article "The Mission Possible" in which museum director Bruce Evans is interviewed on the changing mission of the museum and the challenging process of turning vision into the reality of day-to-day operations.

Includes letter from Dr. Francis Robicsek to Bruce Evans, museum director, to thank the museum for arranging the Andean exhibition of the Robicsek Indian collection, dated November 27, 1995.

**Biographical/Historical note**

Bruce H. Evans served as Mint Museum Director from November 1991 to November 2000.

AR2013.3.14.1-AR2013.3.14.3 Box 14 Folders 1-3: Board of Trustees Minutes 1996-1997 (Bulk, 1996-1997) 3 folders

**Biographical/Historical note**

Bruce H. Evans served as Mint Museum Director from November 1991 to November 2000.

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In 1996, the Annual Membership Meeting was combined with the final Board of Trustees meeting, held on May 28, 1996.

**Scope and Contents note**

Contains Board of Trustees and Executive Committee meeting minutes from 1996-1997, museum budget information, and correspondence related to such meetings; Board contact information, including addresses and committee assignments; annual Board evaluation; and affiliate reports.

Topics include: identification of need for a American paintings curator, updates on the Uptown expansion to the Montaldo's building, the Cahen endowment fund, the motion to appoint Francis Robicsek as an Honorary Trustee of the Mint; revisions to the Mint Employee handbook; Board planning retreat held on October 27, 1996.

Includes Friends of the Mint Thirty Year Anniversary annual report. Includes the Mint Museum of Art "Strategic Plan 1993-1998".

Also includes a draft report dated November 15, 1996 entitled, "The Case for the Uptown Mint: Preliminary Recommendation to the Board of Trustees of the Mint Museum of Art".

AR2013.3.14.4-AR2013.3.14.6 Box 14 Folders 4-6: Board of Trustees Minutes November 1996-June 1997 1996-1997 (Bulk, 1996-1997) 3 folders

**Biographical/Historical note**

Bruce H. Evans served as Mint Museum Director from November 1991 to November 2000.

In 1996, the Annual Membership Meeting was combined with the final Board of Trustees meeting, held on May 28, 1996.

**Scope and Contents note**

Contains Board of Trustees and Executive Committee meeting minutes from November 1996- June 1997, museum budget information, and correspondence related to such meetings; affiliate reports.

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Topics include: updates on the Uptown expansion to the Montaldo's building, revisions to the Mint Employee handbook, the Wallace grant, the 1996 Antique Show, strategic planning initiatives, the 1997 Decorative Arts symposium, and suggested deaccession items from the fashion and textile collections.

AR2013.3.15.1-AR2013.3.15.4 Box 15 Folders 1-4: Board of Trustees Minutes 1997-1998 (Bulk, 1997-1998) 4 folders

**Biographical/Historical note**

Bruce H. Evans served as Mint Museum Director from November 1991 to November 2000.

On July 1, 1998, the affiliate group the Auxiliary transferred ownership and operation of the museum store to the museum.

**Scope and Contents note**

Contains Board of Trustees and Executive Committee meeting minutes from 1997- 1998, museum budget information, and correspondence related to such meetings; affiliate reports.

Topics include: updates on the Uptown expansion to the Montaldo's building, updates to the Mint museum internal computer systems, the 1998 Home & Garden Tour, the 90th birthday celebration for Miss Delhom, the American Craft Council fair, the D.I.G.S. program, a list of membership events, an organization chart for Mint Museum of Art, Craft & Design, as well as the Mint Museum of Art, and the hiring of Todd Smith as Curator of American Art.

A draft copy of the "Mint Museum of Art Collections Management Policy", undated, is included.

The report, "Charlotte Cultural Facility Analysis Results Overview" is included, dated November 1997.

AR2013.3.15.5-AR2013.3.15.8 Box 15 Folders 5-8: Board of Trustees Minutes 1998-1999 (Bulk, 1998-1999) 4 folders

**Biographical/Historical note**

Bruce H. Evans served as Mint Museum Director from November 1991 to November 2000.

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On July 1, 1998, the affiliate group the Auxiliary transferred ownership and operation of the museum store to the museum.

**Scope and Contents note**

Contains Board of Trustees and Executive Committee meeting minutes from 1998- 1999, museum budget information, and correspondence related to such meetings; Board committee assignments; affiliate reports.

Topics include: the 1998-2000 exhibitions list for both Randolph and Uptown locations, opening events for the Mint Museum of Craft + Design, the retirement of Philip Morris' Arthur Mallory and his resignation from the Board with his relocation to Virginia; the Trustee Terrace project; employee turnover; the transfer of the Film Festival from the Mint to The Light Factory.

A copy of the "Mint Museum of Art Collections Management Policy" is included, undated.

A copy of the power point, "Mint Museum of Art Mint Museum of Craft + Design Strategic Plan 1999-2004" is included.

A copy of "Mint 2004: A White Paper, Growth for the Millennium" report is included, undated.

AR2013.3.16.1-AR2013.3.16.3 Box 16 Folders 1-3: Board of Trustees Minutes 1999-2000 (Bulk, 1999-2000) 3 folders

**Biographical/Historical note**

Bruce H. Evans served as Mint Museum Director from November 1991 to November 2000.

Mary Lou Babb served as Mint Museum Acting Director from November 2000 to December 2001.

**Scope and Contents note**

Contains Board of Trustees, Executive Committee, and the Annual Membership meeting minutes from 1999- 2000, museum budget information, and correspondence related to such meetings; Board committee assignments; affiliate reports.

Topics include: the 1999 Antique Show; the Latin American Festival held at Randolph on October 10, 1999; the Chihuly Shuttle, a shuttle service with ran between the two museums on Thursdays

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and Saturdays to capture the convention crowd, running during the Chihuly exhibition; the Unseen Treasures: Imperial Russia and the New World exhibition; and the Ford Foundation Special Challenge Initiative grant project.

The report, "The Excitement is Building: A New Art Museum for Charlotte" dated May 17, 2000 is included.

AR2013.3.16.4-AR2013.3.16.7 Box 16 Folders 4-7: Board of Trustees Minutes 2000-2001 (Bulk, 2000-2001) 4 folders

**Biographical/Historical note**

Mary Lou Babb served as Mint Museum Acting Director from November 2000 to December 2001.

**Scope and Contents note**

Contains Board of Trustees, Executive Committee, and the Annual Membership meeting minutes from 2000-2001, museum budget information, and correspondence related to such meetings; Board committee assignments; affiliate reports.

Topics include: museum expansion, resolutions to be adopted by the Board of Trustees; Curator Mo submitting a draft resolution naming M. Mellanay Delhom Curator Emeritus; the Founders' Circle; the Russian gala; the development of museum core values; the Mint Masters program; and the Mint Museum alcohol policy, undated.

Includes copy of the document, "On the Way to a new Art Museum: The Uptown Museum Campaign, Let the Arts Move You" dated December 18, 2000.

Includes copy of an agreement between the Founders' Circle and the Mint Museum, dated November 2000.

AR2013.3.17.1-AR2013.3.17.4 Box 17 Folders 1-4: Board of Trustees Minutes 2001-2002 (Bulk, 2001-2002) 4 folders

**Biographical/Historical note**

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Mary Lou Babb served as Mint Museum Acting Director from November 2000 to December 2001. Phil Kline served as Executive Director from January 2002 to December 2009.

**Scope and Contents note**

Contains Board of Trustees and Executive Committee meeting minutes from 2001-2002, museum budget information, and correspondence related to such meetings; Board committee assignments; includes an organization chart and telephone list for the museum, dated August 2001 and March 2002; affiliate reports.

The Annual meeting was held on June 11, 2001.

Topics include: museum;s updated mission statement; the 2001 Antique Show; the Latin American Festival held on October 6, 2001; Board retreat dated March 4, 2001; search for Executive Director; audience surveys; Human Resource initiative; Exhibition selection process; staff reorganization in March 2002; and corporate memberships.

Drafts dated March 22, 2002 and May 15, 2002 of the Bylaws of the Mint Museum of Art is included.

AR2013.3.17.5-AR2013.3.17.8 Box 17 Folders 5-8: Board of Trustees Minutes 2002-2004 (Bulk, 2002-2004) 4 folders

**Biographical/Historical note**

Phil Kline served as Executive Director from January 2002 to December 2009.

**Scope and Contents note**

Contains Board of Trustees, Executive Committee and Annual meeting minutes from 2002-2004, museum budget information, and correspondence related to such meetings; Board Committee assignments for 2002-2003; includes an organization chart for the museum, dated July 2002 and March 2003; affiliate reports.

Topics include: branding and new logo for the museum; staff changes; the new museum website, planned to be launched in September 2003; strategic plan for 2004-2009; grants received; increased



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membership fees, effective July 1, 2004; staff updates; exhibition proposals; the passing of Miss Mellaney Delhom on January 15, 2003.

A draft dated January 17, 2003 of the Endowment Investment Agreement is included.

A copy of "The Mine Museum of Art The Mint Museums Code of Conduct and Ethics" adopted August 26, 2003 is included.

Samples of marketing with the new logo are included.

A copy of the article "A Conversation with Dr. Barbara Perry: Meet the Woman Who Decorates the Mint" from Today's Charlotte Woman, undated.

Includes "Certificate of Resolution to Borrow" dated November 18, 2002.

AR2013.3.18.1-AR2013.3.18.3 Box 18 Folders 1-3: Board of Trustees Minutes 2003-2004 (Bulk, 2003-2004) 3 folders

**Biographical/Historical note**

Phil Kline served as Executive Director from January 2002 to December 2009.

**Scope and Contents note**

Contains Board of Trustees and Executive Committee meeting minutes from 2003-2004, museum budget information, and correspondence related to such meetings; affiliate reports.

Topics include: the museum's mission statement; recent grant awards; membership trips; exhibition proposals; deaccessions; expansion and relocation; the Bechtler museum; and the Celebrities' Choice at the Mint program.

Includes the "Museum Assessment for The Mint Museums" document, undated, an assessment report submitted by the Museum Advancement & Excellence Museum Assessment Program, representing the American Association of Museums.

A document entitled "Cultural Facilities Master Plan: Implementation Strategy" dated May 3, 2004, is included.

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Undated, "The Mint Museums 2004-2009 Strategic Plan: Creating the Experience of Art" document is included.

AR2013.3.18.4-AR2013.3.18.6 Box 18 Folders 4-6: Board of Trustees Minutes 2004-2005 (Bulk, 2004-2005) 3 folders

**Biographical/Historical note**

Phil Kline served as Executive Director from January 2002 to December 2009.

**Scope and Contents note**

Contains Board of Trustees, Executive Committee, and Annual Meeting minutes from 2004-2005, museum budget information, and correspondence related to such meetings; Board self assessment; and affiliate reports.

Topics include: recent grant awards; membership trips; exhibition proposals; deaccessions; expansion and relocation; proposed fraud policy; proposed misconduct policy; and museum accreditation; focus group reports; museum events list; and staff changes.

Includes document "The Mint Museum of Art Board of Trustees' Conflict of Interest Statement", dated 005-2006.

Includes business plan document, "Expansion and Relocation of the Mint Museum of Art to the Center City". Presentation "408 North Tryon Street Mixed Use Concept for the Mint Museum of Art" undated. included.

Includes document "2005 Charlotte-Mecklenburg Cultural Life Survey", from UNC Charlotte Urban Institute, dated April 2005.

AR2013.3.19.1 Box 19 Folder 1: Board of Trustees Meeting Minutes 2006 1 folder

**Biographical/Historical note**

Phil Kline served as Executive Director from January 2002 to December 2009.

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The Annual Membership Meeting was held on June 5, 2006.

**General note**

Includes color copy of article from Greater Charlotte Biz, dated October 2005, on Board Chairman Pat Rodgers, President and CEO of Rodgers Builders, Inc.

**Scope and Contents note**

Contains Board of Trustees, Executive Committee, and Annual meeting minutes from 2006, and museum budget information.

Topics include: recent grant awards; museum events list; and staff changes, including job descriptions; expansion; exhibition proposals; copies of Mint-related press; Members' trip to France, and establishment of the Personnel Committee.